



POLICY

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ITASA, a company dedicated to the design, development and manufacture of silicone coated paper is **committed** to:

- Applying the highest level of quality to all the company's activities and processes, fulfilling our responsibilities with each and every one of our clients.
- Protecting the environment, complying with legal obligations in our business area, complying with environmental legislation as well as energy consumption, energy efficiency and Health and Safety requirements.
- Providing safe and healthy working conditions in order to prevent damage to health or deterioration of health and promoting respect of social requirements and SST (Health and Safety) in the following way:
 - Not preventing workers from joining trade unions, electing their representatives or negotiating collectively with the company.
 - Not using forced labour.
 - Not hiring workers below the legal minimum working age of 15 years or below the compulsory schooling age, if higher.
 - Not preventing equal opportunities for all workers.
- Ensuring that part of our production is produced with paper sourced from sustainable forest management.
- Ensuring the availability of the necessary information and resources to achieve energy goals and objectives.

All this in order to offer the best service to our customers via modern machinery operated by highly trained, capable and dedicated staff who are environmentally aware and informed of the SST (Health and Safety) policy.

With the intention of reaching the highest levels of quality, service, competitiveness and responsible sustainability in the national and international market in which our company is present, a Quality, Environment, Energy, SST (Health and Safety) and Chain Management System has been implemented, FSC and PEFC Chain of Custody based on the UNE-EN ISO 9001, UNE-EN ISO 14001, UNE-EN ISO 45001, UNE-EN ISO 50001, FSC-STD-40-004 and PEFC ST 2002 standards.

The strategic axes of this system are: customer orientation, staff involvement, continuous improvement applying process management as an approach to implementation, pollution prevention, elimination of hazards, energy optimization, risk reduction for SST (Health and Safety) and producer transparency of FSC and PEFC materials along the supply chain.

In achieving continuous improvement, we have laid out the following fundamental **principles**:

- Quality creates value for customers and shareholders.
- A robust process to manufacture products that give confidence and transparency to our customers.
- Increase customer satisfaction as a priority.
- Control of the impacts of our activity on the environment.
- Promote the reasonable use of raw materials and energy resources.
- Support the acquisition of energy efficient products and services and design to improve energy performance.
- Set a goal and raise awareness among all members that Itasa is a 100% sustainable company.
- Continuously improve energy performance in all the activities of the organization through the definition of demanding standards for energy use and consumption, purchase of energy efficient products, equipment and services, compatible with the guidelines established by the organization.
- Improving energy consumption, this point refers to workers and anyone outside the company that uses the company's facilities.
- In the production process, minimise the material needed at the start with recovery and adequate management of generated by-products.
- Offer a reliable guarantee that products sold with an FSC and PEFC declaration originate from responsibly managed forests, controlled sources, recovered materials or a combination of these.
- Consult and engage all workers and people in charge.



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According to FSC and PEFC Forest supplies from conflicting sources will be **avoided** in order to prevent the sale and sourcing of wood or wood fibre from the following sources:

- Illegally harvested wood.
- Wood harvested in violation of civil and traditional rights.
- Wood harvested in forest areas where high conservation values are threatened by management activities.
- Wood harvested in forest areas that are being converted into plantations or non-forest use areas.
- Wood from forest areas where genetically modified trees are planted.

The Management at Itasa is committed to implementing all these processes and to seeking the necessary resources in order to achieve the proposed objectives.

The most important pillar on which the Directorate is based is the company's own staff, they are informed of the Quality, Environmental and Energy Management Systems, SST (Health and Safety), FSC and PEFC policies, they are also involved in the application and maintenance process of the Management System.

The Quality, Environment and Energy Management Systems, SST, FSC and PEFC Policies, as well as the entire Integrated Management System, will be reviewed and approved by the Management as many times as necessary, but at least once a year, with the objective of maintaining the effectiveness for which it has been created.



Managing Director